

GENERAL RESPONSIBILITIES AND CONDUCT
Career Technical Student Organizations (CTSOs)

Advisors: Please read this over with your members before attending your meeting. The following page is for your student and their parent/guardian to sign.

As a CTSO participant, you have many responsibilities. Your behavior should be an example to everyone around you. Student conduct should make a positive contribution to the excellent reputation already established. **The following conduct code applies to all CTSO members:**

You reflect the image of CTSO, so you need to dress and act appropriately. Appropriate dress will exclude all of the following: crop tops, tanks, saggs, shirts with objectionable pictures/sayings, bandannas or any other "gang-related" clothing, shorts, faded/torn/patched jeans, hats/caps in the buildings.

Behavior at all times should be such that it reflects credit to you, your school, and the state association. Members will be courteous and respect the rights of others. This will include guest speakers, workshop presenters, other meeting participants, and our nation's flag.

Members' conduct is the responsibility of the local chapter advisors. It is essential that you keep them informed of your activities and whereabouts at all times. Always travel in groups of 2-3 as the local advisor specifies.

Participants are expected to attend all assigned general sessions, workshops and activities during the meeting.

Transportation to any CTSO function is to be with chapter advisor, parents/guardians, state staff, or designated individuals only. Individuals driving themselves and other meeting participants is not permitted. Insurance dictates that these rules be followed as stated.

Any accidents, injuries or illnesses should be reported to the local advisor and the State Project Director immediately.

All meeting participants **will** observe the assigned curfew.

If any member is found responsible for stealing or vandalism, the individual and his/her parents or guardian will be expected to pay all damages.

No meeting participant shall purchase, possess, consume or be under the influence of alcohol or illegal drugs at any time. Drinking mock cocktails is prohibited.

Smoking or use of any type of tobacco is not allowed.

Participants should not engage in any public display of affection (PDA's).

Meeting participants who disregard the rules will be subject to disciplinary action as stated on the CTSO permission form.

I have reviewed these responsibilities and conduct guidelines with my students who will be attending the meeting and will see that they are adhered to. I have also reviewed the individual rules of conduct sheet and have a signed copy by every delegate representing my chapter.

(date)

(chapter advisor)

(school)

RULES OF CONDUCT

DIRECTIONS: STUDENTS; Please *read carefully and sign at the bottom, signifying your willingness to follow all of the rules as stated.*

The following conduct code must be followed by any person attending CTSO meetings at the district, regional, state, or national level as a delegate and member of _____ chapter.

1. I will accept the authority of my advisor and any authorized adult in charge of this trip.
2. I will attend **all** sessions of the meeting and will arrange to report on them to my chapter, district, or any designated individual(s).
3. I will be courteous at all times and respect the rights of others. This will include guest speakers, workshop presenters, other meeting participants and our nation's flag.
4. I will adhere to any rules set by the motel/hotel property and respect the rights of other guests of the motel/hotel.
5. I will not purchase, possess, consume or be under the influence of alcohol or illegal drugs at any time. This includes mock cocktails.
6. I will not purchase or have in my possession at any time during the meeting any form of tobacco.
7. I will not purchase or have in my possession any kind of fireworks/fire arms.
8. I will be appropriately dressed at all times, i.e., no crop tops, tanks, sags, shirts with objectionable pictures/sayings, bandannas or any other "gang-related" clothing, shorts, no hats or caps in the buildings.
9. I will be in my room with the lights out by the designated time set by the state or my advisor (only if the advisor's time is earlier than that set by the state). I will remember that there are other people present and will not interrupt their rest nor their enjoyment of the meeting by loud noise, music, running up and down the halls, etc.
10. I will be appropriately dressed and out of my room by the designated time each morning.
11. I will be present at each meal and safeguard my health by eating nutritious foods.
12. I will be on time and actively participate in all sessions that I am responsible for attending.
13. I will not leave the group unaccompanied. I will be with at least 2-3 members of the delegation at all times, including in the room.
14. I will not have members of the opposite sex in my room at any time -- unless an adult sponsor is present.
15. I will not participate in any PDA's (Public Display of Affection).

Any infraction of these rules will not be tolerated and should **any** one be broken, the school officials and parents will be called and arrangements will be made to send the delegate home immediately. If, for any reason, the delegate must return home early, any additional cost must be assumed by the parents/ guardians. The cost will include total repayment for attending the meeting and the delegate will relinquish all chapter responsibilities.

I have read the rules and understand them. I will abide by them.

(signature of delegate)

(signature of parent/guardian)

(date)

(date)