

SkillsUSA New Mexico 2012 State Leadership & Skills Conference

General Information

When: March 29-31, 2012
(All Cosmetology - Post-secondary Culinary and Baking Orientations; and early registration, Wednesday, March 28)

Where: Crown Plaza (formerly Hilton Hotel), Albuquerque

Who Can Attend: Students, Advisors, Sponsors

Cost: \$60.00 per attendee

Conference Registration: Open from January 3 – February 15
Registration will close Wednesday, February 15, 2012.
Please register early.

Attendance Eligibility

All SkillsUSA members (State and National dues paid) are eligible to attend the State Leadership & Skills Conference. Each student attending shall be an active member of SkillsUSA, have approval of school administration, chapter advisor, and a parent or guardian.

All schools with High School participants will be required to submit an Eligibility Release, signed by an administrator. (See attached form.) **Eligibility Releases including a list of High School participants must be submitted to the CTLP office by March 1, 2012.**

Conference Registration

Registration will open January 3 and **close Wednesday, February 15, 2012.**

Register on-line at www.skillsusa.org

Please fill out registration forms completely.

Registration must be completed by February 15, **no late registration** will be accepted. Please make sure your registration is accurate.

There will be no refunds after registration closes, for registered attendees who do not attend the conference. Substitutions will be allowed.

Items for Submissions at the Registration Tables

1. **NLSC Form 1** – Personal and Liability Release, Code of Conduct – One form for each attendee, including advisors. NLSC Form 1 should be completed on-line when you register for the Conference. (The NLSC1 form can be located at <http://nmctlp.org/skillsconference> , for your convenience.)
2. **Payment**, Purchase Order or Check. Credit cards are not accepted. Schools not submitting a Purchase Order, check, or cash will not be allowed to compete.
3. **Gifts for the Prize table.** Advisors should bring one gift for each of the contests students are registered in. Each gift should be labeled for the contest it will be awarded for. Please use the attached donor form with complete contact information of the donor for each gift submitted.

Housing

Sleeping rooms are blocked at the Fairfield Inn at the rate of \$69.00 for Single or Double, \$69.00 for Triple or Quad, plus tax

Tax rate for Albuquerque is 12.875%

Housing arrangements should be made directly with:

The Fairfield Inn

1760 Menaul Blvd. NE

Albuquerque, NM 87102

Phone: 1-505-889-4000

Fax: 505-872-3094

<http://www.marriott.com/hotels/travel/abqfi-fairfield-inn-albuquerque-university-area/>

The “**cut-off date**” is **Wednesday, February 28, 2012**. Reservation request after the cut-off date will be based on availability at the Hotel’s prevailing rates.

Contest Rules

- The current Technical Standards published by National SkillsUSA will be adhered to as closely as possible for the State Competition.
- Review the New Mexico Competitive Event Guidelines located at <http://nmctlp.org/skillsconference> for specific NM regulations, in addition to the Technical Standards.
- Check the State web-site <http://nmctlp.org/skillsconference> and National web-site <http://www.skillsusa.org/compete/updates.shtml> for current updates, changes and additions on Event Standards. **These are updated often**, please check often.

Agenda

There will be a **Mandatory Meeting for Advisors, Thursday night, March 29**, after the House of Delegates Session. This meeting will address any last minute changes in event locations, answer questions, and assign duties if needed.

There will be one House of Delegate Session, immediately following the Opening Session for presentation of State Officer Candidates and any official business of the State Association that may be presented.

See attached Tentative Agenda and Chapter Allocations for Official Voting Delegates.

Official Chapter Delegates will have special seating for the Opening Session.

Insurance

An Insurance Policy is carried which covers each person registered for the conference. If you have an illness or injury, contact the SkillsUSA New Mexico staff at the conference headquarters for insurance forms **before** you leave the conference. These forms must be completed by the doctor and/or hospital and forwarded to the insurance company.

State Officer Candidates

Officer applications including medical release and Code of Conduct form are due **IN** (not post-marked) the CTLP office by **March 10, 2012**.

Publicity

Your chapter and career technical education in general can use good publicity. Use participation in the State Leadership & Skills Conference to generate some positive publicity. Who is going? Where? When? Why? Chapter advisors figure prominently in the publicity of this conference and SkillsUSA New Mexico. We look to you to provide advanced stories to your local newspapers and radio stations. Pictures can be submitted to local television stations.

Please go to <http://capwiz.com/skillsusa/dbq/media> for examples of news releases.

**SkillsUSA New Mexico
Career Technical Leadership Program
Cherry Street Station, # 61, ENMU
Portales, NM 88130**